Termination of Student / Preceptor Contract

Student Name: _____

Preceptor Name: _____

Date: _____

1. Is this termination mutual and amicable? Yes No

2. Reasons for termination of this contract.

3. Has the Preceptor and Student sent in all grades, clinical forms and evaluations for COMPLETED coursework?

<u>If there is still paperwork to be sent to the National College of Midwifery, we require that outstanding paperwork be sent to the office within 30 days of the termination of the Student / Preceptor contract.</u>

4. Has the student fulfilled all of her financial obligations to the Preceptor? Yes No

<u>Any outstanding balances need to be resolved within 30 days.</u>

5. The National College of Midwifery can offer mediation. Would you like us to assist you with this? Please note: both parties must agree to mediation in order for it to work.

6. Would you like to receive personal counseling, mediation or to follow the complaint/grievance process as part of this contract termination? Yes No

Signed: _____ Date: _____

Please note: The National College of Midwifery will make every effort to keep everything you write confidential. In the event that serious allegations are raised, we will need to investigate, and we reserve the right to give the other person the opportunity the defend themselves.